



Telford Junior School

Telford Avenue, Leamington Spa, Warwickshire, CV32 7HP

Head Teacher: Richard Siviter BSc (Hons)

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February 2026

Dear Parents/Carers,

Parents/Carers' Learning Reviews - Spring Term 2026

I should like to invite you to attend a parents/carers' appointment to meet with your child's class teacher and discuss how they have settled into their class and the progress they have made with their learning at this stage in the school year.

Teachers will do their best to accommodate your preferred day and time, but please understand that this may not always be possible, in view of the number of appointments they are scheduling. The number of appointments also means that their length is restricted to 10 minutes. Please help teachers run their schedules successfully, by being mindful of the need for your meeting not overrunning.

Face-to-face appointments will be scheduled over two evenings:

- **Wednesday 4th March 2026, 4.00 - 6.30 pm**
- **Thursday 5th March 2026, 4.00 - 6.30 pm**

If you are unable to attend a face-to-face appointment and would like a virtual meeting, please email your child's class teacher to arrange a Microsoft TEAMS meeting.

Kind regards,
Richard Siviter (Head Teacher)

Parents/Carers Learning Reviews - Spring Term 2026

Name of child: _____ Class: _____

Preferred appointment day (tick box to indicate preference):

Wednesday 4th March, 4.00 - 6.30 pm - 'Face-to-face' meeting

Thursday 5th March, 4.00 - 6.30 pm - 'Face-to-face meeting'

Please send your completed slip back into school with your child, to hand in to their class teacher.

